

	A	B	C	D	E	F	G	H	I
1	EDUCATION OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			17 September 2019						
4	School Estate Strategy - Review	Council 6/3/18 - to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee.			Andrew Jones	Corporate Landlord	Resources	Purpose 1; Remit 3.1, 5 and 6	D The Scottish Government is planning to publish its new Learning Estate Strategy in September 2019. Officers feel it prudent to delay finalising the School Estate Strategy for Aberdeen City, until after the national document has been published. This will help ensure that the approach and outcomes of the local strategy are appropriately aligned to the national strategy. It is anticipated that the finalised School Estate Strategy will be presented to the Committee for approval at its November meeting, subject to the national Learning Estates Strategy being published as currently indicated.
5	Review of the Use of Pupil Equity Funding	EOD Committee 06/11/18 - The Committee resolved to request that the item remain on the business planner and to note that officers would bring a report to Committee in September 2019 with a review of the full year spend.			Caroline Johnstone	Integrated Children's and Family Services	Operations	Purpose 1	
6	Statutory Consultation Reports: Proposed New School at Countesswells and Proposed Relocation of Milltimber School and St Peter's RC School	To report the outcomes of statutory consultations on (a) the proposed relocation of Milltimber School, (b) the establishment of a new primary school Countesswells and (c) to relocate St Peter's RC School to the current Riverbank School building (which relocation will take place once the new Riverbank replacement primary school becomes operational - EODC 06/11/18 decision) and to seek committee approval to proceed with these proposals			Andrew Jones	Corporate Landlord	Resources	Purpose 1 Remit 2, 5, 6	
7	ACC National Improvement Framework Plan	EOD Committee 06/09/18 - The Committee resolved to instruct the Chief Operating Officer to provide an overview of progress towards realising the outcomes detailed in the ACC National Improvement Framework Plan through a service update in January 2019 and formally report on progress in September 2019.			Gael Ross	Integrated Children's and Family Services	Operations	Purpose 1	

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8			12 November 2019						
9	Cluster Risk Register - Integrated Children's & Family Services	To report on the cluster risk register		Graeme Simpson	Integrated Children's and Family Services	Operations	GD 7.4		
10	Early Learning and Childcare Admissions Policy 2020-21	To update the policy as it is the first year for applications for the increased Early Learning and Childcare entitlement – due to be implemented in August 2020.		Louise Beaton	Integrated Children's and Family Services	Operations	GD 7.1		
11	School Holiday Pattern	EOD Committee 16/05/19 - to agree that the existing holiday pattern continue for the session 2020/2021 and a further consultation exercise be undertaken to determine if the summer holiday should be brought forward by a week, reporting to Committee in November 2019.		Eleanor Sheppard	Integrated Children's and Family Services	Operations	Remit 5		
12	Free School Meals	EOD Committee 16/05/19 - (i) to instruct the Chief Operating Officer to investigate whether the Council should develop a free school meals policy to address anomalies in legislation as part of the wider Universal Credit impact report due to be presented to Operational Delivery Committee and now EODC in November 2019 and to report back to Committee with details of any proposed policy and indicative costs involved; and (ii) to instruct the Chief Operating Officer to devise and implement a system to ensure that children and young people transitioning from Primary School to Secondary School continue to benefit from the entitlement to free school meals where the entitlement exists and ACC is unaware of any change in family financial circumstances and to report back to Committee with the outcome.		Derek McGowan / Mark Reilly	Early Intervention and Community Empowerment / Operations and Protective Services	Operations	Purpose 1		
13	Out of Authority Placements	EOD Committee 17/01/19 - To request that officers submit separate committee reports to a future meeting of the Committee in respect of (a) the Inclusion Review and the presumption of inclusion in mainstream schools; and (b) Out of Authority Placements		Graeme Simpson	Integrated Children's and Family Services	Operations	Purpose 1		
14	Towards an Inclusive School System	EOD Committee 17/01/19 - To request that officers submit separate committee reports to a future meeting of the Committee in respect of (a) the Inclusion Review and the presumption of inclusion in mainstream schools; and (b) Out of Authority Placements. The report will review how effectively schools are able to meet the needs of those in need of additional support in order to plan next steps.		Eleanor Sheppard	Integrated Children's and Family Services	Operations	Purpose 1		

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15	Educational Improvement Journey - Key Performance Indicator Tracking Report	EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point. EOD Committee 06/11/18 - to request that officers include information on the pieces of work being undertaken in respect of the differences in some of the data in the next regular update for the Education Improvement Journey to ensure that detailed analysis was presented with the data.		Reyna Stewart	Business Intelligence and Performance Management	Commissioning	3.1, 3.2 and 6		
16	January 2020 onwards								
17	Lochside Academy - Transport & Safe Routes to Schools Annual Update	E&CS Committee - 16/11/17 - The Committee resolved to instruct the Interim Head of Planning & Sustainable Dev & the Head of Public Infrastructure & Environment to undertake annual updates reviewing the success of provision of free bus travel & the safe routes to school, with the first review to be undertaken in March 2019 (and thereafter annually & reported to Committee at the earliest possible opportunity prior to the end of the fourth school term each year).	28/05/2020	Chris Cormack	Place	Place	Purpose 1		
18	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.	28/05/2020	Rob Polkinghorne	Operations	Operations	GD 7.5		
19	Free School Meals	EOD Committee 19/04/18 - The Committee resolved to instruct the Chief Officer Integrated Children's Services to bring a report to Committee prior to the close of each school year (a) detailing the numbers registered for and taking free school meals by school and (b) assessing the progress made by implementing the new work streams and detailing any required adjustments for the following school year.	28/05/2020	TBC	Operations & Protective Services	Operations	Purpose 1		
20	United Nations Convention on Rights of the Child	Every three years as per the Children and Young People (Scotland) Act 2014 - Part 1 (section 2) of the Children and Young People (Scotland) Act 2014 (the "Act") places a duty on a range of public bodies (including all local authorities and health boards) to report, as soon as practicable after the end of each three-year period, on the steps they have taken to secure better or further effect within their areas of responsibility of the United Nations Convention on the Rights of the Child (UNCRC) requirements.	28/05/2020	TBC	Integrated Children's and Family Services	Operations	Purpose 1	9	